

ORANGE COUNTY  
BRANCH



# MTAC Orange County Branch Notations

THE PROMOTION OF MUSICAL CULTURE – THE PURSUIT OF EXCELLENCE IN MUSIC EDUCATION

IN THIS ISSUE

## Notes from the President

by Judy Lyons

Welcome back to what's going to be a great year. We had a very busy and productive summer board and chair meeting. Plans, reports and future endeavors were all discussed and if called for, voted upon. The preparation of all these members was truly inspiring. As I recently completed the president's report to the state I realized again what a strong and active branch we are so lucky to have. We have 17 activities that are planned each year along with 17 highly efficient leaders to produce these events. ALL events, along with time, place, location, important information etc. will be in several places: Newsletter-email-our website. Contact chairpersons for any questions. Contact any member on the board if you need a problem addressed. Our Directory is being worked on right now by Kihae Kim. She took this job on

later in the summer and is doing her best to complete it in time for the September meeting. We will keep you informed. There will be no mailing of the directories this year. Please check your email daily. Board/Chair names are on the website (MTACOC.ORG).

Finally, Janice Park has planned an outstanding year of programs. Truly try to attend your branch's meetings. To keep our growth and knowledge going forward we need all of the above mentioned. Not to mention fun. Great leadership and talent in this branch is making it all happen. Be proud!

Looking forward to seeing all of you.

My Best,  
Judy Lyons

### Certificate of Merit News

Find the latest for the upcoming CM season.

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Winners will perform with a live orchestra!

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Orange County's own mini-Convention featuring Dr. Ted Reuter.

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### Student and String Workshops

Performance opportunities for your students

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### Theme Festival

Classical Era is our theme this year.

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### Bach Festival, Baroque Festival and more

Read inside or news on these events and more.

the "Passacaglia" by Walter Piston, the American debut of the "Piano Concerto" by Joseph Wagner, the West Coast

The Hut of Baba Yaga  
The Great Gate at Kiev

# SEPTEMBER PROGRAM

## Monthly Meeting

We will be meeting again back at Chapman University to kick off our new year. As we prepare for the coming year of events, you will not want to miss this meeting. Come to pick up your directory, meet your friends and colleagues, both new and old. Hear updates on all of the program activities, dates and deadlines. And be sure to stay for the wonderful program.

## Program

### Carl Matthes, piano

Carl Matthes is a native of Los Angeles and teaches privately in Eagle Rock. He has performed as soloist with orchestra in Carnegie Hall, Hollywood Bowl and the Seattle Center Coliseum and with Sir Josef Krips and the San Francisco Symphony at the San Francisco Opera House. He appeared as soloist with orchestra in Royce Hall, UCLA; with the Fresno Philharmonic; the Korean Philharmonic at the Wilshire Ebell Theatre and at the John Anson Ford Theatre with the Cal-Arts



Orchestra. In London, England he performed at Wigmore Hall, Lord Clive House and St. Martins-in-the-Fields as well as solo appearances in The Netherlands, Italy, Spain and Germany. He toured for 15 years under the auspices of Community Concerts, Inc.

He is an exponent of the music of J.S. Bach and contemporary music by American composers. He gave the London debut of

## Meeting Information:

SEPTEMBER 13, 2017

**BOARD MEETING** 9:15 AM  
 • **Social hour** 10:00 AM  
 • **Meeting** 10:20 AM

LOCATION

**Chapman University, Salmon Hall**

premiers of "New Pictures at an Exhibition" by Seymour Bernstein, "Fireside" by Eve Beglarian and "Raw Silk (A Rag)" by Nurit Tilles. He was a candidate for a Rockefeller Foundation grant to record all of the piano music of Aaron Copland and has appeared on three occasions at the State Convention of MTAC as performer of and lecturer on contemporary American music.

He was Executive Director of the Southwestern Youth Music Festival for 29 years and General Chair of the Southern California Junior Bach Festival for 9 years.

## Program

Mr. Matthes will give a "tour" of the history of "Pictures" and share some memorabilia collected through the years regarding performances of this incredible piano work.

### Pictures at an Exhibition, Mussorgsky

(Mr. Matthes is performing "Pictures" from his personally edited

manuscript.)

- Promenade
- Gnome
- Promenade
- The Old Castle
- Promenade
- Children in the Tuileries Gardens
- The Ox Cart
- Promenade
- Ballet of the Chicks in Their Shells
- Two Jews, One Rich the Other Poor
- The Market Place
- Catacombs

**Join us before the meeting for some social time and snacks!**

**Welcome Back Orange County Music Teachers!**



# BACH FESTIVAL

by Susan Bana

**COMPLETE WORKS AUDITION:** Sunday, October 1, 2017, California State University, Long Beach. Schedule information will be online by September 15<sup>th</sup>.

**COMPLETE WORKS AWARDS CONCERT:** Saturday, October 14, 2017, Covenant Presbyterian Church, Long Beach, 607 E. 3rd Street (at Atlantic Ave.), Long Beach 90802.

**BEST WISHES to the TEACHERS and STUDENTS GOING FORWARD!**

**BRANCH FESTIVAL:**  
Saturday, March 17, 2018.  
Application Deadline:  
Friday, February 9, 2018.



**Fees:** \$35.00

**TEACHER NON-INVOLVEMENT FEE:** \$30.00

**REGIONAL FESTIVAL:** Saturday, May 12, 2018: Salmon Recital Hall

## Student Workshops

by Barbara Bruce and Carolyn Hailey

To provide performance opportunities for young musicians. Pieces, other than ensemble, must be memorized. Recital dress code. Students announce their piece and composer.

### SCHEDULE FOR 2017/18

**Sat., Oct. 7, at 3 pm**

The Church of Jesus Christ of Latter Day Saints, 2120 S. Valencia St., Rowland Hills, 91748

**Sat., Nov. 4, at 3 pm:** Anaheim Public Library, 500 W. Broadway, Anaheim 92805

**Sat., Dec. 2, at 3 pm:** The Church of Jesus Christ of Latter Day Saints

**Sat., Feb. 3, at 3 pm:** Anaheim Public Library

**Sat., May 12 at 3 pm:** Anaheim Public Library

Watch Notations for any change of date that might be necessary.

The deadline for e-mails to Barbara Bruce remains at the Wednesday before the program.

We'll need student's name, age or grade, and the name of the piece and composer. The first day that we'll accept program information will be 2 weeks before the program date. Limit remains at 5 students per teacher.

## String Workshop

String workshop will be held on Saturday September 23 at 4 PM. The workshop will take place at Anaheim Central Library, 500 W. Broadway, Anaheim California.

Contact Beata Gilbert for more information.

## Concerto Competition Calendar of Events 2017-2018

- October 15, 2017 Winners Concert with Orange County Symphony at Servite High
- April 15-30, 2018 Registration period
- June 16, 2018 Concert Competition at Chapman University
- TBA Winners Concert with OCS

More details about 2018 concerto competition will be updated in the future newsletters.



## Concerto Competition

by Wendy Chen co-chair Claudia Xi

The Winners Concert has been moved to October 15 at 6pm. OCS will honor all tickets for this event purchased earlier. Come join us with our wonderful young artists on this special debut evening! For tickets and information please go online to [ocsymphony.org](http://ocsymphony.org) or call (714)292-6755

# Continuing Education/Mini-Convention, 2017

**Chair: Sofia Zukerman**

Email:sofiazukerman@gmail.com

Please, support the **only Orange County Branch own Mini-Convention!** Mark your calendars and plan on attending! Our *Artist/Master Teacher* will be **Dr. Ted Reuter**, Professor of Piano at Wartburg College in Waverly, Iowa

## The 2017 Mini-Convention dates are:

**1. October 29<sup>th</sup>, Sunday, 3:00-5:00 pm - Lecture/Demonstration**

**Topic:** The Basics of Solid Preparation for Intermediate to Advanced Students: Detail, details, details!

**Place:** California State University, Fullerton, Music Building, Room TBA

**Fee:** at the door \$25-Teachers, \$10-Students

Please, write checks to the Orange County Branch MTAC. Checks will be accepted at the September and October meetings or it can be mailed to Sofia Zukerman, 691 N. Cliffwood Ave, Brea CA 92821

**2. November 1<sup>st</sup>, Wednesday, during Branch meeting;**

**Master Class** ( the 3 to 4 students from our branch, Intermediate to Advanced Levels, will be performing and coached)

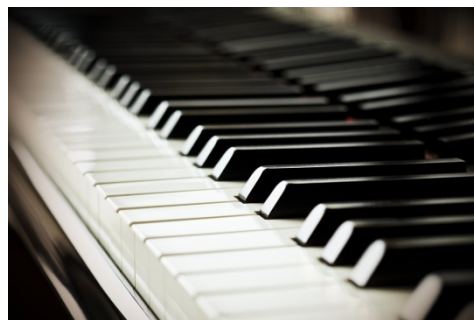
**Place:** Chapman University, Berteau Hall, Salmon Hall;

**Admission:** \$25 for participating students, observers – free

**Please, contact Sofia Zukerman ASAP, if you have a student who will be ready and willing to participate in the master class**

## Artist Bio

Ted Reuter holds the rank of professor of piano at Wartburg College in Waverly, Iowa. He teaches piano and related courses, including 18-19<sup>th</sup> century music history. Reuter received his B.A. degree from Knox College, his M. Mus. from the University of Illinois, and his D.M.A. from the University of Iowa, where he studied with prominent pianist/teacher John Simms.



Dr. Reuter has extensive experience as a performer and has given solo and chamber recitals at colleges, universities, institutes, and on artist series throughout the Midwest, Texas, and Idaho. In the summer of 1995, he spent fifteen days in Belarus giving concerts with clarinetist Eric Wachmann and having cultural exchanges with musicians and artists throughout that country. In 1997, Dr. Reuter performed Gershwin's "Rhapsody in Blue" 13 times in six European countries with the Wartburg College Wind Ensemble. In 1998, Reuter performed "Concerto Fantasy," a work he commissioned with composer Bruce Polay, with orchestras in Iowa and Illinois. In 2001, Reuter and Wachmann released their first compact disc, "Music of Les Six for Clarinet and Piano," on the Centaur label and in 2006, Centaur released Reuter and Wachmann's second CD, consisting of music of Brahms and Schumann.

Over the last two decades, Dr. Reuter has established himself as one of the premier teachers in Iowa. His students have won numerous level E and F IMTA State Auditions, all state MTNA piano levels, and his high school student, Shana Liu, was the Alternate at this year's MTNA West Central Division Senior Piano Competition. His college students have been awarded assistantships and fellowships at numerous prestigious graduate programs.

In addition to teaching and performing, Dr. Reuter is in demand as an adjudicator and

clinician and has done workshops and master classes throughout the Midwest. He is a regular presenter for local IMTA associations and the NAMTA Pedagogy Workshop. In June of 2007, Ted completed his term as President of IMTA. Dr. Reuter received the Iowa Music Teachers Distinguished Service Award in June of 2011 and was named a Music Teachers National Association Distinguished Fellow in 2012.

Bring your friends and come to the Orange County Mini-Convention. You don't want to miss this special event.

**Lecture:** October 29 at Cal State Fullerton

**Masterclass:** November 1 at the Branch Meeting

*Contact Sophia if you have students ready and willing to participate in the masterclass!*

# 2017 Branch Theme Festival

**Co-Chairs:** Ming-I Chen, yangmic74@gmail.com  
 Wendy I Chen, impianomom@gmail.com

## THE CLASSICAL ERA (Piano only):

This is an adjudicated festival with written comments for each student about their performances. The goal of the festival is to encourage all participants to express their understanding of musical style and to excel in performance.

### The Festival consists of two parts:

#### Theme Festival:

Each student will receive a written comment from two Judges. In addition, each student will be awarded for their performances by point system from the judges: the top 25% of students will receive gold medals, 25% silver, 25% bronze and 25% with honorable mention ribbons. One winner selected by the Judges from each division will be awarded with a trophy and one alternate winner will receive a certificate and the gold medal.

#### Winner's Concert:

The winners selected from the Theme Festival will compete in four divisions in the Concert. One winner in each division will be selected by a panel of three Judges to receive \$300 cash award.

### Theme

The Classical Era (MTAC Piano Syllabus page 162 under "Category 2: Classical")

\* Each student will play one piece or one movement only.

\* Piece needs to be memorized

\* Each teacher may enter up to 20 students

\* Enter/Register students' divisions according to the Theme Festival Divisions.

### Registration

**Opens:** October 1, 2017

The registration form/ link will be email to members by September 30.

**Deadline:** October 31, 2017

Check postmark deadline is  
**November 1, 2017**

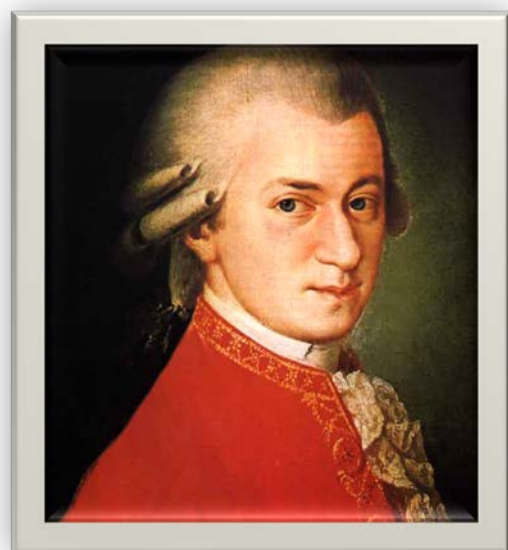
### Event Dates:

**Festival Date:** December 9, 2017 (Saturday)

**Winners' Concert Date:** December 10, 2017 (Sunday) / 3pm to 6 pm

**Location:** Chapman University

**Registration Fee:** \$30 dollars



| Festival Division | Age (on 11/ 1/ 17) | Festival Time Limit |
|-------------------|--------------------|---------------------|
| I                 | 7 & under          | 2 min.              |
| II                | 8 & under          | 2 min.              |
| III               | 9 & under          | 2 min.              |
| IV                | 10 & under         | 3 min.              |
| V                 | 11 & under         | 3 min.              |
| VI                | 12 & under         | 3 min.              |
| VII               | 13 & under         | 5 min.              |
| VIII              | 14 & under         | 5 min.              |
| IX                | 15 & under         | 5 min.              |
| X                 | 16 & under         | 7 min.              |
| XI                | 18 & under         | 7 min.              |
| XII               | 22 & under         | 7 min.              |

| Winner's Concert Division | Age (on 11/1/17) | Winner's Concert Time Limit |
|---------------------------|------------------|-----------------------------|
| I                         | 9 & under        | 3 min.                      |
| II                        | 12 & under       | 5 min.                      |
| III                       | 15 & under       | 7 min.                      |
| IV                        | 16 & above       | 10 min.                     |

# Baroque Festival

Judi Moore, Chair

It is time to prepare your students for the Orange County Branch Baroque Festival. Students of any age or level may enter and all disciplines including ensembles are welcome. Only original pieces from the Baroque period are accepted and must be memorized. Every student will receive an attractive medal with a picture of our featured composer, Telemann.

Guest artists will instruct students about the period and encourage them to continue learning more. They will also be performing works of the Baroque period on various Baroque instruments.

- **DATE:** Saturday, January 20, 2018
- **LOCATION:** Chapman University
- **REGISTRATION:** The registration form will be e-mailed December 6.
- **FEE:** \$20 per student
- **DEADLINE:** January 6, 2018

# Certificate of Merit

Judi Moore, Chair

Last year, the State introduced a new website that was bigger and better than our old one. Some teachers may disagree, since it is not always easy to do things a new way. Hopefully, everyone can find it more "user friendly" the second time around. For first time users, we hope you will take advantage of the training sessions we are offering. Every first time teacher must attend one of the two training sessions, before the system will be unlocked. The system will be unlocked once training is completed.

## CM Mandatory Training Sessions

There will be two training sessions offered. The first session includes a brief orientation for new members. The balance of the session will be hands on CM training. The best way to understand the program is to bring a laptop. This session will be held **September 20** at Southwest Conservatory in Fountain Valley.

The second training will be offered at the **Branch Meeting on October 4** at Fields Pianos. Again, bringing a laptop is highly recommended. Teachers will learn how to do CM applications, build a student roster, add a new student or recall a previous student, and how to use the available resources effectively.

## Teacher Work Agreement

Teachers are required to work during the CM evaluations. The number of hours is based on the number of students enrolled. **If a student cancels after CM enrollment has closed, the number of hours the teacher is required to work will not change.**

- 1 to 4 Students.....1/2 day
- 5 to 10 Students.....1 day
- 11 to 15 Students.....1 1/2 days
- 16 to 20 Students.....2 days
- 21 to 25 Students.....2 1/2 days
- 26 or more Students.....3 days

## Build Your MTAC Student Roster

CM enrollment does not open until October 1. However, you can start preparing now by building your Student Roster. There is no specific time frame for adding students to your roster. You can do this year around. You will find the directions in this newsletter.

## NEW THIS YEAR

All teachers will automatically be blocked from enrolling students in CM until they meet their mandatory CM meeting attendance requirement (or approved equivalent).

March 1 is the deadline for Panel Final students to complete their theory exams in their own branches.

The new order of CM Evaluations for all instruments is:

1. Technique
2. Sight Reading
3. Repertoire

Exception: Piano Advanced Level students must perform their Sight Reading First.

## YAG Repertoire Entry Reminder

When entering a multi-movement Sonata online, each movement must be entered as one entry. Be sure to enter the time for each movement. For example, if the Sonata has 3 movements, you will need to create 3 repertoire entries.



You will be Blocked on the CM Program Page until you fulfill one of the following:

You must either attend one of the Mandatory CM Meetings

- September 20 at Southwest Conservatory

- October 4 at the Branch Meeting

or receive an approved equivalent from CM Chair Judi Moore.

# 2017-2018 CM Calendar



- **September 20** - New Member Orientation and CM training at Southwest Conservatory
- **October 1** - Database opens for CM enrollment
- **October 4** - Branch Meeting: CM Training (mandatory) at Fields Pianos
- **Oct. 31** - Deadline for CM enrollment
- **Nov. 1-10** - Parents must pay fees online. No changes can be made after payment is processed.
- **Jan. 2-15** - Student Schedule requests may be entered
- **Jan. 2-15** - Submit Teacher Job Request form
- **Jan. 15** - Deadline for entering repertoire, schedule requests, Convention, Branch Honors, Panel
- **Jan. 15** - Deadline for Panel Students to revert to Non-Panel status
- **Jan. 15** - Deadline to submit YAG letter of intent and repertoire
- **Jan. 15** - Deadline to submit teacher work schedule
- **Jan. 31** - Teacher Work Schedule e-mailed to teachers
- **Feb. 15** - Evaluation schedule, date and location, available on Parent and Teacher Portals.
- **Feb. 17** - Piano Panel Regionals at Cal State Long Beach
- **Feb. 18** - Piano Panel Regionals at Saddleback College
- **Feb. 18** - Strings Panel Regionals at Cerritos College, Norwalk
- **Feb. 24/25** - Piano Panel Regionals at Whittie College
- **Feb. 24/25** - Piano Evaluations, Location: TBA
- **Feb 24/25** - Proposed piano theory date, Location: TBA
- **Feb. 25** - Voice and Winds Panel Regionals at Cerritos College, Norwalk
- **Mar. 1** - Deadline for Panel students to complete their theory exams
- **Mar. 3/4** -Piano Evaluations, Location: TBA
- **Mar. 4** - Strings, Voice, Woodwinds Evaluations and Theory, Location: TBA
- **Mar. 8** - CM results available online for teachers only
- **Mar. 10** - Deadline for Panel Final Application
- **Mar. 12** -Deadline to enter Branch Honors Festival application
- **Mar. 14** - CM results available online to parents
- **Mar. 14** - Evaluations available for pick-up at Branch Meeting at Chapman
- **Mar. 25** - Branch Honors Festival at Chapman University
- **Mar. 25** - Strings Panel Finals at Cal Poly Pomona
- **April 4** - CM Theory exams available for pick-up at Branch meeting at Chapman
- **April 8** - Voice and Winds Panel Finals at Cerritos College, Norwalk
- **April 15** -Deadline for Convention application
- **April 15** -Deadline for parents to pay \$30 Convention application fee online
- **April 15** -Deadline to apply for make-up evaluations for high school students only
- **May 15** - Convention Recital final schedule posted on State website
- **May 31** -Deadline for teachers to report database entry errors.



## **Basic Instructions for Teachers to Add Students to MTAC Student Roster in the Online System**

### **August/September: Review Your Student Roster**

To prepare for the CM Application Period, you will need to add any students who are new to your studio, or new to MTAC programs, to your MTAC Student Roster, preferably before October 1. Before you add students, first review the students already in your roster to avoid creating duplicates.

To access your MTAC Student Roster in the Online System, you must log on to [new.mtac.org](http://new.mtac.org), then follow these steps:

- Select the “Student” menu at the top of the page, or select the “My Students” icon at the bottom of the page
- You will be navigated to your list of students
- Review the list of students and their instruments as you prepare to add the students not included on this list
- If you find duplicate students on your student list, please contact the MTAC State Office to merge the duplicate students.
- Gather the information for your new students not already on your student list. This will include: (1) ask parent/student if he/she has participated in an MTAC event; (2) a parent email address to be associated with a parent account; (3) obtain MTAC Student ID, if applicable.

### **August/September: Initiate Accounts Set Ups for Parents & Students New to Your Studio**

Teachers must initiate the Account Set-Up process for Parents and Adult Students. The rest of the process will be dependent on the student category as listed below. Be sure to make note of the student’s Student ID number after these steps and provide it to the parent.

In the Online System, students are categorized in one of three ways:

- (1) **“Migrate” Students:** Students who enrolled with current MTAC Teacher in Certificate of Merit program in 2016 or in the VOCE program in 2015--these students will appear on a Migration List when you log-in to your Teacher Portal
- (2) **“Recall” Students:** Students who were enrolled with current MTAC Teacher in Certificate of Merit program in 2015 or prior, and/or VOCE program in 2014 or prior
- (3) **New Students:** Students who have never enrolled in either Certificate of Merit or VOCE, or students who have participated in these programs before with a different MTAC Teacher.

#### **For Migrate Students:**

- **“Migrate” Students** are students who enrolled with current MTAC Teacher in Certificate of Merit program in 2016 or in the VOCE program in 2015
- When you log into the system, the first screen you will see is your “Migrate Student” list, which does not represent all of your students; this only refers to students who did Certificate of Merit in 2016, or VOCE in 2015



- Review your Migrate Student list – if your student is your current student, click the button “Current Student.” If the student is NOT your current student, click on “No.” Clicking “No” doesn’t remove the student from the System, it only removes the student from your list.
- Once you have thoroughly reviewed your Migrate Student list, click “Confirm.”
- The next screen will show you your final list of “Migrate Students” – if all entries are correct, click “Notify Student.”
- Clicking “Notify Student” will generate an email that is sent to the Student’s Parent, containing a link for Parents to complete the Set-Up process

#### **For Recall Students:**

- **“Recall” Students:** Students who were enrolled with current MTAC Teacher in Certificate of Merit program in 2015 or prior, and/or VOCE program in 2014 or prior
- Click on the “Student” on the top menu bar
- Click on “Add a Student” button
- You will be asked: “Do you know your student’s MTAC ID Number?” Three answers are provided: “Yes,” “No,” and “Recall Students”
- Select “Recall Students”
- A table will open up below the “Recall Student” button which lists all your “Recall Students” (prior students)
- To recall the student back into your active Student Roster, click the button next to their name
- At the bottom of the table, enter the information indicated
- Click “Notify Student”
- Clicking “Notify Student” will generate an email that is sent to the Student’s Parent, containing a link for Parents to complete the Set-Up process

#### **For New Students:**

- **“New” Students:** Students who have never enrolled in either Certificate of Merit or VOCE, or students who have participated in these programs before with a different MTAC Teacher
- Click on the “Student” tab on top menu bar
- Click on “Add a Student” button
- You will be asked: “Do you know your student’s MTAC ID Number?” Three answers are provided: “Yes,” “No,” and “Recall Students”
- If the Student is new to MTAC, click “No” – this will cause the System to generate a temporary Student ID Number for that student
  - ▶ Enter the information indicated
  - ▶ Click “Notify Student”
  - ▶ Clicking “Notify Student” will generate an email that is sent to the Student’s Parent, containing a link for Parents to complete the Set-Up process
- If the Student participated in MTAC programs before but with a different MTAC teacher, find out the Student’s MTAC ID Number from the Student/Parent, or contact your CM Branch Chair who can locate the Student’s MTAC ID Number – click “Yes”
  - ▶ Enter the Student ID Number
  - ▶ Enter the information indicated
  - ▶ Click “Notify Student”
  - ▶ Clicking “Notify Student” will generate an email that is sent to the Student’s Parent, containing a link for Parents to complete the Set-Up process

#### **August/September: Parent-Side Set Up After “Notify Student”**

After Teachers have clicked “Notify Student” for each of the above categories, Parents receive an email from the System to proceed with Account Set-Up. The email subject line and content will indicate the last 3 digits of the relevant Student ID Number (each ID Number is unique to each Student). Parents

must ensure that the 3 digits match their child's Student Number. The email will also include a link that Parents must select in order to proceed with Account Set-Up.

Parents will need to validate their identity by entering their child's Student ID Number, which **you must provide to them**. If Parents do not have their child's Student ID Number, you can locate this number in the System in your Student Roster. **Please provide the Student ID Number to the Parent in-person; do not email the Student ID Number for security reasons.**

Once Parents click the link in the email and enter their Parent's Student ID Number, they will be guided to complete the information indicated. Once all the information is entered, the Account Set-Up Process will be complete.

Parents **must** go through the Teacher-initiated email link in order for the MTAC Teacher to be linked to the correct Student. (e.g. if a Parent has multiple children, the Parent must go through the unique email link per child in order to set up separate Student Accounts for each child).

The email link **expires** after one week. If a Parent misses the deadline, you must provide a new link to the Parent by either going to "Pending Requests" on your Migrate Student table or your Student Roster (located at Teacher Portal, under "Students" menu) and click "resend." If an incorrect email was used, click delete and begin a new request for the student with the correct email.

If Parent clicks on the link and receives an "Invalid Link" error message, this means that you have sent a more recent link. Parents can only use the most recent link that you have sent.

### **August/September: Track Pending Requests**

Teachers can track whether Parents have completed Account Set-Up by viewing their Migrate Student table or Student Roster. "Pending Requests" means that the Parent has not yet completed their Account Set-Up.

- ▶ To follow up with those Parents who have not yet completed Account Set-Up, click on the "Resend" button to resend the request
- ▶ If the Parent did not receive your email due to a typo in their email address, you will have to start over again with the correct email address – click "Delete" next to the request, and start from the beginning (see above)
- ▶ Once Parents have completed Set-Up, the "Pending Requests" notification will disappear.

# Contributions to the Newsletter

If you have an article for the newsletter or information that would be valuable to the membership, please send this information to me by the 15<sup>th</sup> of the previous month. You may email it to [nwoo@southwestconservatory.net](mailto:nwoo@southwestconservatory.net), or by mail, send to Nancy Woo, c/o Southwest Conservatory, 18430 Brookhurst Street, Suite 101, Fountain Valley, CA 92708. **Please use the subject "MTAC Notations" in any email correspondence.**

## MTAC OC Board of Directors



| TITLE                           | NAME                     |
|---------------------------------|--------------------------|
| President                       | Judith Lyons             |
| First Vice-President (Programs) | Dr. Janice Park          |
| 2nd Vice President              | Kathlyn Grabenstein      |
| Membership Secretary            | Philomena Deans          |
| Treasurer                       | Dr. Kookhee Hong         |
| Financial Secretary             | Carolyn Clark Rugh       |
| Recording Secretary             | Laurie Fischer-Blaisdell |
| Corresponding Secretary         | Beverly Clark            |
| Director                        | Dr. Joseph Matthews      |
| Director                        | Marie Djang              |
| Director                        | Barbara Bruce            |
| Director                        | Judith Moore             |

# Monthly Programs 2017-2018

|                           |  |                         |  |
|---------------------------|--|-------------------------|--|
| <b>September 13, 2017</b> | Carl Matthes, Piano<br>Chapman University, Salmon Recital Hall   | <b>February 7, 2018</b> | Duo Art – Dr. Minji Noh & Dr. KookHee Hong, Piano<br>Chapman University, Salmon Recital Hall       |
| <b>October 4, 2017</b>    | CM Preparation - Fields Piano<br>Judith Moore & Nancy Hsu, presenters  | <b>March 14, 2018</b>   | Beata Kardewicz, Violin; Adan Fernandez, Piano<br>Chapman University, Salmon Recital Hall          |
| <b>November 1, 2017</b>   | Piano Master Class –<br>Dr. Ted Reuter, Chapman University,  | <b>April 4, 2018</b>    | Jazz Duo - Jan Jordan, Piano & Gary Matsuura, Saxophone<br>Chapman University, Salmon Recital Hall |
| <b>December 6, 2017</b>   | Dr. Vera Ivanova, Composer,<br>Chapman University, Choir Room<br>"Music Composition and Creative Teaching; how it can enhance performance and music theory learning" | <b>May 2, 2018</b>      | John Bayless, Piano<br>Chapman University, Salmon Recital Hall                                     |
| <b>January 10, 2018</b>   | Dr. Melissa Davis, Soprano.<br>Dr. Jerry Wong, Piano<br>Judy Lyons Studio  | <b>June 6, 2018</b>     | Scholarship Winners Recital<br>Judith Moore Studio   |

MTAC Orange  
County Branch  
Notations

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Fountain Valley, CA 92708

[Addressee]  
[Street Address]  
[City, ST ZIP Code]